



# THE RESURRECTION PROJECT

## Pre-application for Rental Apartment Casa Queretaro

### YOUR CONTACT INFORMATION

Name \_\_\_\_\_ Home phone: (\_\_\_\_\_) \_\_\_\_\_  
 Address: \_\_\_\_\_ Cell phone: (\_\_\_\_\_) \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_ Work phone: (\_\_\_\_\_) \_\_\_\_\_  
 Other phone: (\_\_\_\_\_) \_\_\_\_\_  
 E-mail: \_\_\_\_\_

### UNIT TYPE

Unit size preferred:  1 Bedroom  2 Bedroom  3 Bedroom  
 Do you require an apartment with special accommodations?  Yes  No If yes, which type of accommodation? \_\_\_\_\_

#### Pilsen

<sup>A</sup>uses A limits on page 4 to determine maximum income

2012 W. 17th St.

### INCOME & HOUSEHOLD MEMBERS

All household members over the age of 18 who receive income, **must attach copies of their proof of income for the most recent 3 months.** Income can include any of the following sources, plus others:

- Employment (Current)     Child Care     Public Assistance     SSI/ SSDI     Veterans Benefits
- Alimony     Child Support     Military Pay     Pensions     Section 8/Subsidy
- Workers Compensation     Money from family or others     Other: \_\_\_\_\_

<u>List all occupants that will live in the apartment</u>	<u>Date of Birth</u>	<u>Type of Income Received</u>	<u>F-T Student (Y/N)</u>
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____
5) _____	_____	_____	_____
6) _____	_____	_____	_____

Use another sheet if more space is needed

Rev. 06/07/16



**The Resurrection Project**  
1818 S. Paulina Chicago, Illinois 60608

Tel. 312-666-1323 X 2210  
Fax 312-942-1123  
TDD Eng. 800-855-2880 Esp. 800-501-0864





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### How did you hear about The Resurrection Project Apartments?

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Television                  | <input type="checkbox"/> Newspaper            | <input type="checkbox"/> Church/Mosque/Temple | <input type="checkbox"/> Community Organization |
| <input type="checkbox"/> Fair/Seminar                | <input type="checkbox"/> Friend/Family        | <input type="checkbox"/> TRP Client or Tenant | <input type="checkbox"/> Laundromat             |
| <input type="checkbox"/> Sign/Billboard              | <input type="checkbox"/> Flyer                | <input type="checkbox"/> HUD                  | <input type="checkbox"/> City of Chicago        |
| <input type="checkbox"/> www.ResurrectionProject.org | <input type="checkbox"/> www.PilsenPortal.org | <input type="checkbox"/> CHAC/Section 8       | <input type="checkbox"/> Other website          |

Please provide the name or location of the referral source: \_\_\_\_\_

#### Race & Ethnicity Data (Optional)

Your response is optional and has no bearing on your eligibility.

- Non-Hispanic White
- Asian/Pacific Islander
- Native American/Alaskan
- Non-Hispanic Black/African-American
- Hispanic/Latino (any race)
- Other

#### In your current apartment, what is ...

Your Monthly rent: \$ \_\_\_\_\_  
 # of bedrooms: \_\_\_\_\_  
 Is Gas Included in rent? YES / NO  
 Is electricity included? YES / NO

#### OFFICE USE ONLY

DATE

Completion of this Pre-Application does not guarantee an apartment, but is used to determine income eligibility. You will receive a letter in the mail informing you of your income eligibility.

**CERTIFICATION:** The information provided on this pre-application form is complete and true to the best of my knowledge. I understand that withholding or providing inaccurate information may lead to denial of this pre-application, to eviction (if falsehood is discovered after move-in), or to criminal prosecution. I understand that admission to this site is conditioned upon eligibility criteria set forth by federal law and rules and by this site's resident selection plan. I understand that, should I be accepted for admission, I must not maintain any other residence anywhere after move in.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The Resurrection Project is an equal housing opportunity provider. We do not discriminate on the basis of race, color, national origin, sex, disability, religion, ancestry, sexual orientation, marital status, parental status, military discharge status, or source of income.

Eleazar Vazquez has been designated to coordinate compliance with the nondiscrimination requirements of the Rehabilitation Act of 1973 contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR Part 8 dated June 2, 1988). You may contact him at the telephone or TDD listed below if you feel that you may have been discriminated against on the basis of disability.

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### PRE-APPLICANT PREFERENCE STATUS

An *eligible* applicant who qualifies for a preference will receive housing before any other applicant who is not so qualified. Applicants with a verified preference take precedence over other applicants' place on the Waiting List, or date of submission of application. Please check any applicable preference(s).

1. **Federal Preferences - (HUD pre-approved Community Preference)**

I live and/or work in the following Chicago Community Area (s):

<u>Live</u>	<u>Work</u>	
<input type="checkbox"/>	<input type="checkbox"/>	31-Lower West Side
<input type="checkbox"/>	<input type="checkbox"/>	34-Armour Square
<input type="checkbox"/>	<input type="checkbox"/>	35-Douglas
<input type="checkbox"/>	<input type="checkbox"/>	60-Bridgeport

2. **No preference**

I am not claiming a preference

The Resurrection Project is required to verify any preference which is being claimed.

By signing below, I hereby authorize the release of information needed in order to determine the preference status. This information will be used only for purpose of determining the preference for this applicant.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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### The Pre-Application Process

This Pre-Application must be completed in order to determine income eligibility for one of The Resurrection Project's (TRP) apartments. In order to fully process your pre-application in a timely manner, you must fill in the form completely and truthfully and provide the required documentation. Failure to submit all documentation will delay the process.

- You must list all the people that will be living with you in the apartment if you are accepted. You must provide **proof of income for every household member over the age of 18.**
  - With your pre-application, you must provide proof of income for the **three (3) most recent months** for all forms of income, (for example: pay stubs, a letter from Social Security or other agency). The more information you provide, the better.
- We will calculate the total of your household's annual income. The stated monthly rent must be no more than 40% of your monthly income.
- Each of our affordable apartments is restricted to households who earn less than 30%, 40%, 50%, or 60% of the Area Median Income. If your household's income is above the maximum, your household is not eligible for our affordable units. This is determined by using the column in the chart below that corresponds to the number of persons in the household. The verified annual gross household income must be less than the income limit for the available affordable apartment(s).
- It may take up to two (2) weeks to process your application. You will be notified by U.S. mail if you are income-eligible, not eligible, or if we need more information to process your pre-application.
  - If you prequalify, you will be notified of an available unit or put on an active waiting list. When an apartment is available, you will be contacted to complete a Full Application. More information will be requested and a credit and criminal background report will be reviewed.
  - If you do not pre-qualify, your notification will describe the reason(s) for denial.
  - If your pre-application is incomplete or more information is needed you must submit information within 10 business days of the notification.
- The Resurrection Project is committed to compliance with the Fair Housing Amendments Act, Section 504 of the Rehabilitation Act, and all other Fair Housing and Civil Rights laws. Should you require a reasonable accommodation to these instructions or any of our policies, please contact us so that we may consider your request.

Maximum Annual  
Income by  
Household Size:  
(As of 03/28/16)

A Limit	1 person	2 people	3 people	4 people
30%	16,170	18,480	20,790	23,070
40%	21,560	24,640	27,720	30,760
50%	26,950	30,800	34,650	38,450
60%	32,340	36,960	41,580	46,140

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